

**The Neurofibromatosis  
Association**

**Report of the Board of Trustees**

**Year ended 31 October 2010**

**Charity Registration Number 1078790  
Company Registration Number 3798407**

**The Neurofibromatosis Association**  
**Report and financial statements**  
**Year ended 31 October 2010**

**Reference and administrative information**

Charity Name : The Neurofibromatosis Association  
Charity Registration Number : 1078790  
Company Registration Number : 3798407  
Charity Working Name : The Neuro Foundation

Registered office and operational address :  
Quayside House  
38 High Street  
Kingston Upon Thames  
KT1 1HL

Telephone : 020 8439 1234 (6 lines)  
Fax : 020 8439 1200  
E-mail address : info@nfauk.org.uk  
Website address : www.nfauk.org

**The Neuro Foundation**

(The Neuro Foundation is the working name of The Neurofibromatosis Association)

**Board of Trustees**

The current Board of Trustees are:

Diana Ollis (Chair, resigned as Chair 18 September 2010)  
Richard Taylor (appointed Chair of Trustees at the AGM 18 September 2010)  
Iain Harper FCCA (Hon Treasurer)  
Anne Bonnar  
Dr Susan Huson MD FRCP  
Markus Gilges (appointed 18 September 2010)  
Christine de Winter

Trustees who have held office during the period but have resigned are:  
Andrew Tween BA Hons (Company Secretary, resigned 13 March 2010)

**Patrons**

Gillian Anderson  
Simon Callow CBE  
Christopher Cracknell  
The Reverend Canon Roger Royle  
Julie Wallace

**Independent Examiners**

Grays Accountants Limited  
Kings Works  
Kings Road  
Teddington  
Middlesex  
TW11 0QB

**Bankers**

National Westminster Bank plc  
5 Market Place  
Kingston Upon Thames  
Surrey  
KT1 1VX



# The Neurofibromatosis Association

## Report and financial statements

### Year ended 31 October 2010

## Board of Trustees Report

### Objectives and Activities

The charity's vision is "To improve the lives of those affected by neurofibromatosis".

The charity has adopted the working name "The Neuro Foundation" which was announced to members at the AGM in September 2010.

This decision was taken after discussion with members and the Medical Advisory Board. One member, who has NF2, commented: "the name neurofibromatosis acts as a barrier because people can't pronounce or spell it".

The new name was chosen because it was:

- Easier to say and spell
- Retained tangible links to the name neurofibromatosis

The new name is a working name for the charity, which retains the name "The Neurofibromatosis Association" as its legal name. This statement appears on the charity website and all literature. The charity will continue to use the term neurofibromatosis in our vision statement and strap line, as we develop materials and content on the web.

The Trustees recruited a new Chief Executive Officer (Lindsey Rennard) in March 2010, who, in conjunction with the Board of Trustees, developed a five-year strategic plan framework. This was presented to members for their input at the AGM in September 2010; and published in the December 2010 newsletter for members' information and views.

The new five-year plan was developed following the launch of the four NCG funded specialist centres for NF2 (in April 2009, based at Manchester, London, Cambridge and Oxford) and two complex NF1 specialist centres (launched in April 2010 in Manchester and London). These introduced a significant change in the care of patients with NF2 and some with NF1.

In order for the charity to deliver its vision of helping to improve the lives of those affected by neurofibromatosis, it was essential our work changed and developed to complement the new NCG funded service.

The mission statement of the five-year plan is:

Enabling people concerned about neurofibromatosis to find solutions appropriate to them.

The charity has five core strategies by purpose:

- **Inform.** We provide accurate, relevant and up to date information that explains the conditions of NF1 and NF2, the implications, challenges and opportunities, in language understood by all.
- **Advise.** We provide practical and emotional advice to help people find the best services and support available. We enable people to make choices about how they approach and live with neurofibromatosis.
- **Advocate.** We aim to increase knowledge, awareness and understanding of NF, and will campaign for change in areas we believe will improve the lives of those affected by neurofibromatosis.
- **Connect.** We aim to take a pivotal role in bringing together groups of people interested in neurofibromatosis to maximise the support and information available to them.
- **Fund.** We seek to make funds available for small projects to bodies and patient groups where we believe it will make a difference.

The charity has identified the following audiences; we will work with these people to deliver our vision and purpose:

- Patients
- Families with neurofibromatosis
- Medical community
- Advisors
- Research communities
- Supporters



## The Neurofibromatosis Association Report and financial statements Year ended 31 October 2010

- Volunteers
- Other charities

The focus for the next 18 months will be on two of the five core strategies: inform and advise. This is to consolidate and build on the charity's working in conjunction with the NCG funded teams. It also reflects the charity's resources at present; the five-year plan as a whole represents the charity's aims and plans for growth.

This year, the Neuro Foundation was delighted to extend its network of neurofibromatosis specialist advisors by agreeing to jointly fund, Peninsula Genetic service, an advisor based at the Royal Devon and Exeter NHS Foundation Trust and NCG.

As a result, the charity now funds a network of five advisors across the country, based in Newcastle, Manchester, Birmingham, Southampton and Plymouth. Each advisor reaches out to over 500 patients a year: through clinics, home visits, a schools advisory service and telephone consultations.

The role of the advisor is diverse and far reaching. Many families have commented on the incredible support they have received, for example:

*“A year ago my sister was diagnosed as having NF2. The news completely devastated our family. My sister has her own business, a young son and everything to live for. Initially everything looked completely bleak, and sometimes the black hole just couldn't have been any deeper. Then my sister was referred to her local Neurofibromatosis Specialist Advisor who had such a wealth of knowledge about NF2, she was nothing short of miraculous in the support she gave my sister and our family. Her existence was invaluable.”*

Over 60% of patients with NF1 will have learning difficulties, and may struggle at school, particularly as awareness of NF1 is comparatively low. The team offer a schools advisory service, working closely with many teachers, supporting on tailored learning plans and mechanisms for enhancing the child's experience at school.

The Neuro Foundation is very proud of our team of advisors, and plan to enhance and expand this service over the next 18 months.

The charity offers a range of literature and information, which is widely used by medical teams across the country. We have recently commenced a review and update of this literature, which will expand this service.

Other services provided by the charity are our telephone helpline, which connects people affected by neurofibromatosis with the relevant help. We are planning to extend the service the helpline offers, including appointments for telephone consultations with a specialist advisor.

We plan to develop our website over the next 18 months, with particular emphasis on sections for children and teenagers. This has been made possible by a generous grant from the Garfield Weston Trust. The charity has been working with the Genetic Alliance, to promote awareness of conditions, which are relatively unknown, and patient support groups.

Financially, the charity benefited this year from two excellent legacies, including our largest ever legacy of £80k. This was received just before year end, so our account show an excellent profit, which is being used to deliver the five year plan core strategic purposes aims.

## Structure, Governance and Management



## **The Neurofibromatosis Association Report and financial statements Year ended 31 October 2010**

The Neuro Foundation is a Charitable Company, limited by guarantee, incorporated on 30 June 1999 and registered as a charity on 5th January 2000 (previously 284653 registered 1982) with a membership base. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required by the adopted Constitution to contribute an amount not exceeding £1.

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. The Board of Trustees meets at least four times a year and are responsible for the strategic direction and policy of the charity. Medical input is given via our Medical Advisory Board, a representative of which is entitled to attend meetings of the trustee board.

### **Medical Background**

The charity's membership is mostly drawn from families affected by neurofibromatosis. There are two types of neurofibromatosis. NF1 affects 1 in every 2,500 people worldwide (more than 24,000 in the UK alone); NF2 is much rarer with 1 in 35,000 worldwide (1500 in the UK). An affected person of either sex has a 1 in 2 (50:50) chance of passing the altered (abnormal) gene on to each of their children. However, everyone has a risk of having an affected child because 50% of all those diagnosed (affected) are the first person in their family to be affected by NF.

NF1 is a hugely variable condition with some people only having skin involvement. People with NF1 can develop any one of a large number of complications. These include: specific learning difficulties and behavioural problems - which affect about 60% of all affected; high blood pressure (hypertension); curvature of the spine (scoliosis); malformation of the long bones (below the knee and below the elbow) (Pseudarthrosis); large benign skin tumours (Plexiform neurofibromas); tumours of the nerves of sight (optic glioma); internal, spinal and brain tumours - which are usually benign but around 10-15% of people will develop a malignant tumour related to their NF1. The main problem for people with NF1 is that the occurrence of these complications cannot be predicted even within families. Many people with neurofibromatosis also have low self-esteem and this can cause problems forming friendships leading to even more isolation.

NF2 consistently causes more problems than NF1 and everyone with NF2 will develop brain tumours. Although these tumours are benign the position in which they grow can cause major problems. The commonest site is on their hearing and balance nerves causing problems with deafness and coordination. Deafened in adulthood, the sense of isolation is immense. People with NF2 may also develop spinal cord tumours. Neurofibromatosis means that all people regardless of gender, race or age can be affected.

Neurofibromatosis is an unpredictable and variable genetic condition. During the course of their lifetime, patients may see a wide range of health and social care professionals, both in the community and hospital settings. The NSAs act as point of reference for families helping them navigate through routine planned events and at times of crisis. Essentially their role is to help people to learn to live with their diagnosis of neurofibromatosis and to equip them with the knowledge of when, where and how to seek help if necessary.

As a multi-system condition NF has an impact on many areas of people's lives, not just health. The NSAs take a lead role in liaison and advocacy with health, education and social services to support the quality and continuity of care for NF families. They seek to develop a service that is professional, timely and responsive to need. Their setting may be clinical, visiting families at home or telephone contact; the quality of the relationships they establish is critical to their effectiveness and may continue over many years.

### **Income Generating Activities**

The charity benefited from several legacies this year, which will help consolidate and develop our work, particularly our team of specialist advisors.

We received a number of excellent grants from Trusts, following a decision to develop this source of fundraising.



# **The Neurofibromatosis Association**

## **Report and financial statements**

### **Year ended 31 October 2010**

Our supporters have worked so hard this year on fantastic fundraising events, ranging from a dance school production, runners in the London marathon and other running events, to skydives and coffee mornings. We are so grateful for all your support.

#### **Investment Policy**

The charity's funds are invested in short term deposits at present. We continue to review this going forward, as we need to ensure all income potential is maximized, but also need to be aware of the current financial climate.

#### **Reserves Policy**

It is good practice for a charity to have the equivalent of at least three months operating costs available as unrestricted reserves. We are currently in this position, and aim to maintain it.

#### **Key Expenditure Areas**

The key areas of expenditure continue to be salary costs for the specialist advisors. This is an integral part of our core charitable activities function, and is likely to increase as the charity invests further in the network.

#### **Public Benefit**

All our charitable activities focus on improving the lives of those affected by neurofibromatosis and are undertaken to further our charitable purposes for public benefit.

#### **Recruitment, Appointment & Induction of Board of Trustees**

Under the requirements of the Memorandum and Articles of Association the one-third longest standing members of the Board of Trustees shall retire or put themselves forward for re-election at the next Annual General Meeting.

Invitations to join the Board have traditionally been sought from within the membership of the charity but a decision was made to widen the net when looking for people with appropriate skills started in 2008. Under new regulations our new trustees are also required to undergo Criminal Records Bureau checks. All trustees, upon election, are invited and encouraged to visit the Association's Head Office and be briefed by the Chief Executive and Chairman.

Diana Ollis resigned as Chair of Trustees at the AGM on 18 September 2010. The Board recommended that Richard Taylor appointed Chair; and members approved this.

#### **Responsibilities of the Board of Trustees**

Company law requires the Board of Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Board of Trustees has followed best practice and:

- Selected suitable accounting policies and then applied them consistently,
- Made judgments and estimates that are reasonable and prudent, and
- Prepared the financial statements on the going concern basis unless it was inappropriate to assume that the company will continue on that basis.

The Board of Trustees is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time that the financial statements comply with the Companies Act 1985. The Board of Trustees is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Members of the Board of Trustees**



**The Neurofibromatosis Association  
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Members of the Board of Trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

**Independent Examiners**

Grays Accountants Ltd were re-appointed as the charitable company's independent examiners during the year and have expressed their willingness to continue in that capacity within the framework of the new financial year 2010/11.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Board of Trustees on 8 July 2011 and signed on its behalf by:

**Di Ollis**  
Chair of Board of Trustees (Outgoing)

**The Neurofibromatosis Association  
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**Independent examiner's report to the trustees of The Neurofibromatosis Association**

I report on the accounts of the company for the year ended 31 October 2010, which are set out on pages 8 to 15.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- 

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Grays Accountants Ltd  
Chartered Accountants  
Kings Works  
Kings Road  
Teddington  
Middlesex  
TW11 0QB



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**Statement of financial activities for the year ended 31 October 2010**

	Notes	Unrestricted funds 2010 £	Restricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
<b>Incoming resources</b>					
Donations and gifts		38,502		38,502	76,616
Events	2	69,776	16,142	85,918	119,168
Fundraising		48,899		48,899	29,545
Gift Aid		15,702		15,702	18,114
Grants	3	27,493	41,250	68,743	25,984
Legacies		109,728		109,728	19,664
Sale of goods		6,328		6,328	3,867
Subscriptions		3,910		3,910	6,481
<b>Total incoming resources</b>		<b>320,338</b>	<b>57,392</b>	<b>377,730</b>	<b>299,439</b>
<b>Other incoming resources</b>					
Rent and financing income		18,620	-	18,620	18,291
<b>Total incoming resources</b>		<b>338,958</b>	<b>57,392</b>	<b>396,350</b>	<b>317,730</b>
<b>Resources expended</b>					
Cost of generating funds	4	93,691		93,691	122,186
Charitable activities		132,593	33,371	165,964	190,404
Governance costs		47,851		47,851	52,749
<b>Total resources expended</b>		<b>274,135</b>	<b>33,371</b>	<b>307,506</b>	<b>365,339</b>
<b>Net incoming resources</b>		<b>64,823</b>	<b>24,021</b>	<b>88,844</b>	<b>(47,609)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		(4,635)	51,255	46,620	94,229
Net incoming resources for year		64,823	24,021	88,844	(47,609)
<b>Total funds carried forward</b>		<b>60,188</b>	<b>75,276</b>	<b>135,464</b>	<b>46,620</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing operations.

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**Balance sheet as at 31 October 2010**

	2010 £	2009 £
Tangible fixed assets	2,499	4,249
<b>Current assets</b>		
Debtors	40,171	21,973
Cash at bank and in hand	<u>156,670</u>	<u>78,895</u>
	196,841	100,868
Creditors : amounts falling due within one year	63,876	58,497
<b>Net current assets</b>	<u><b>132,965</b></u>	<u><b>42,371</b></u>
<b>Net assets</b>	<u><b>135,464</b></u>	<u><b>46,620</b></u>
<b>Analysis of net assets between funds</b>		
Unrestricted funds	60,188	(4,635)
Restricted funds	<u>75,276</u>	<u>51,255</u>
<b>Total funds</b>	<u><b>135,464</b></u>	<u><b>46,620</b></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2010

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 October 2010 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records that comply with Section 386 and 387 of the Companies Act 2006, and
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board of Trustees on 08 July 2011 and signed on its behalf by:

Richard Taylor  
**Chair of Board of Trustees**



**The Neurofibromatosis Association**  
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**Notes to the financial statements for the year ended 31 October 2010**

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**a) Basis of accounting**

The financial statements have been prepared under the historic cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 2006 and the statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

**b) Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity, and
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

**c) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations, fundraising and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant,
- The value of services provided by volunteers has not been included in these accounts,
- Income resources from charitable trading activity are accounted for when earned, and
- Income resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**d) Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner fees and costs linked to the strategic management of the charity.
- All costs are allocated between expenditure categories of the SoFA on a basis designed to reflect the use of the resource.
- Depreciation: Assets are written off over four years on the straight line basis of depreciation.



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**2. Events**

	<b>Income</b>	<b>Expenses</b>	<b>Net income</b>	<b>Net income</b>
	2010	2010	2010	2009
	£	£	£	£
Ball fund			-	2,257
Golf day	5,500		5,500	7,676
National doodle day	2,998		2,998	6,028
Running events	55,829	13,049	42,780	55,686
Sky dive			-	9,154
Cycle Ride	1,377		1,377	
Hayride	12,121		12,121	
Cuckoo for NF	1,234		1,234	
Dancing Event (Savannah Hobbs)	5,359		5,359	
Quilt	950		950	
Odiham Jazz Evening	550		550	
Other events			-	7,962
Allocated costs		46,982	(46,982)	(47,416)
	<b>85,918</b>	<b>60,031</b>	<b>25,887</b>	<b>41,347</b>

**3. Grants**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	2010	2010	2010	2009
	£	£	£	£
<b>General</b>				
Peacock Trust	12,000		12,000	12,000
Robert Dixon			-	3,484
Michael Cornish			-	500
Anonymous			-	5,000
Retono Stiftung	12,493		12,493	
Albert Hunt	2,000		2,000	
Garfield Weston		20,000	20,000	
Astor Foundation	1,000		1,000	
Holiday Fund		200	200	
<b>For NSA's</b>				
Baron Davenport		700	700	
Childwick Trust		8,000	8,000	
Saddlers Company		1,350	1,350	
Scotshill Trust		10,000	10,000	
Austin & Hope Pilkington Trust		1,000	1,000	
J Hazell			-	5,000
	<b>27,493</b>	<b>41,250</b>	<b>68,743</b>	<b>25,984</b>



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**4. Resources expended**

	Events	Voluntary income	Trusts	Research	Information and meetings	NSA's and helpline	Governance	Total
<b>Costs directly allocated to activities</b>								
Independent Examiner remuneration							2,400	2,400
Independent Examiner's fee for accountancy work							1,345	1,345
Events	13,038			17,919				30,957
Fundraising		10,345	4,530					14,875
Newsletters and information					4,080			4,080
NSA's						87,355		87,355
Research				4,000				4,000
Trustee and committee meetings							9,903	9,903
	<u>13,038</u>	<u>10,345</u>	<u>4,530</u>	<u>21,919</u>	<u>4,080</u>	<u>87,355</u>	<u>13,648</u>	<u>154,915</u>
<b>Support costs allocated to activities</b>								
Staff costs	27,485	10,996			8,437	22,341	18,079	87,336
Consultancy	2,167	867			665	1,761	1,425	6,885
Depreciation	551	220			169	448	362	1,750
Premises	13,362	5,346			4,102	10,861	8,789	42,460
Printing, postage and stationery	1,693	677			520	1,376	1,114	5,381
IT, telephone and fax	1,724	690			529	1,402	1,134	5,479
Other	-	-			-	-	3,300	3,300
	<u>46,982</u>	<u>18,796</u>	<u>-</u>	<u>-</u>	<u>14,422</u>	<u>38,189</u>	<u>34,203</u>	<u>152,591</u>
	<u>60,020</u>	<u>29,141</u>	<u>4,530</u>	<u>21,919</u>	<u>18,501</u>	<u>125,544</u>	<u>47,851</u>	<u>307,506</u>

Staff Costs                      Allocation based on time spent on activities  
Premises Costs                Allocation based on staff costs  
Depreciation                    Allocation based on premises costs  
It, etc                              Allocation based on staff costs

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**5. Staff costs and numbers**

Staff costs were as follows:

	2010 £	2009 £
Salaries and wages	76,587	100,266
Social security costs	7,032	8,534
Pension costs	702	1,744
	<u>84,321</u>	<u>110,544</u>

No employees received emoluments of more than £50,000. The Association does not operate any pension scheme for its employees but does contribute 5% of gross salary to individuals' pension schemes.

The average number of employees during year, calculated on the basis of full time equivalents, was as follows:

	2010	2009
Chief Executive	0.8	1.0
Membership Secretary		-
IT/Information		-
Fundraising	1.3	1.0
Administration and support	1.0	1.0
Change manager		
Development managers		0.6
	<u>3.1</u>	<u>3.6</u>

**6. Trustee remuneration**

No members of the Board of Trustees received any remuneration during the year. Travel costs amounting to £6,144 (last year £3,114) were reimbursed to 6 (last year 6) members of the Board of the Trustees.

One Trustee received 'out of pocket' subsistence costs of £3,256 (last year £5,858) during the year whilst supporting the Charity in administrative and governance duties.

**7. Related party transactions**

There were no Related Party Transactions during the year. No Trustee, or other person related to the Association, had any personal interest in any transaction.

**8. Taxation**

As a charity, The Neurofibromatosis Association is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Association.

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**9. Tangible fixed assets**

	2010 £	2009 £
<b>Cost</b>		
As at 1 November	47,719	47,719
Additions		
Disposals		
As at 31 October	<u>47,719</u>	<u>47,719</u>
<b>Accumulated depreciation</b>		
As at 1 November	43,470	38,573
Charge for the year	1,750	4,897
Disposals		
As at 31 October	<u>45,220</u>	<u>43,470</u>
<b>Net book value</b>		
As at 1 November	4,249	9,146
As at 31 October	<b>2,499</b>	<b>4,249</b>

**10. Debtors**

	2010 £	2009 £
Gift Aid	4,726	6,876
Rent Deposit (due after more Than 1 year)	6,500	6,500
Other debtors	6,017	394
Prepayments and Accrued Income	<u>22,928</u>	<u>8,203</u>
	<b>40,171</b>	<b>21,973</b>

**11. Creditors : amounts falling due within one year**

	2010 £	2009 £
Creditors	16,831	
Accruals and deferred Income	<u>47,045</u>	<u>58,497</u>
	<b>63,876</b>	<b>58,497</b>



**The Neurofibromatosis Association**  
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**12. Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	2,499	-	2,499
Current assets	121,566	75,276	196,841
Current liabilities	63,876	-	63,876
	<u>60,189</u>	<u>75,276</u>	<u>135,464</u>

**13. Movement in funds**

	At 1 November 2009	Incoming Resources	Outgoing Resources	At 31 October 2010
<b>Restricted Funds</b>				
Other		20,200	200	20,000
Research/NSA's	41,255	33,171	33,171	41,255
NF2 Weekend	10,000	4,021		14,021
	<u>51,255</u>	<u>57,392</u>	<u>33,371</u>	<u>75,276</u>
Unrestricted Funds	(4,635)	338,958	274,135	60,188
<b>Total Funds</b>	<u>46,620</u>	<u>396,350</u>	<u>307,506</u>	<u>135,464</u>

